

Residential Dining Services

MEAL SWIPE DISPUTE FORM



Guests are encouraged to monitor their transaction histories for both meal swipes, and RamCash transactions, which are available by logging in to <https://myramcard.colostate.edu> with your eName and Password. If a guest suspects that there are erroneous meal swipes/charges on their transaction history, action must be taken by completing this form, and sending it via e-mail to rds@colostate.edu.

Disputes must be handled within 7 days of the transaction. Please fill in as much of the below information as possible. Once finished, click the "Save & Submit" button below to save this form, and email it to the address above. **Attach screenshots of your transaction history to this email.**

Name: _____

Today's date: _____ CSU ID number: _____

E-mail address: _____ Phone number: _____

Date and time of transaction: _____

Type of transaction (bonus meal, regular meal, RamCash) _____

Amount of transaction (if applicable) _____

Location of transaction: _____

Description of Dispute: *please provide as much detail as you can*